



# मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

(Institution of National Importance under NITs Act, Established by Govt. of India)

J.L.N. Marg, Jaipur-302017 (Raj.) INDIA. www.mnit.ac.in

Tel: 0141-2713373 (Office), Fax : 0141- 2529029

## OFFICE OF DEAN STUDENT WELFARE (HOSTEL OFFICE)

No. MNIT/DSW/HO/2025-26/ 2115

Date:29/04/2026

### CIRCULAR

UG students who wants to stay during summer vacation due to training, internship, project or any other academic reason are informed that, they will have to submit a duly filled and recommended form (attached) from their Head of Department to respective Hostel Caretaker.

**Enclosed:** Form format

*Niranjan Patel*  
AR (Hostel)

### Copy to: -

1. Dean (SW) – for kind information
2. Associate Dean (Students)-for kind information
3. Associate Dean (Mess)- for kind information
4. All Head of Department- for kind information
5. All Hostel Warden – for kind information
6. All Hostel Caretakers
7. All Mess Managers
8. All Hostel Notice Board (Boys & Girls)



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**OFFICE OF DEAN STUDENT WELFARE**  
**(HOSTEL OFFICE)**

**Requirement of room in hostel due to project engagement training or  
any other Academic Reason.**

<b>Name</b>	
<b>Student ID</b>	
<b>Enrolled Program</b>	
<b>Present Room No</b>	
<b>Present Hostel</b>	
<b>Reason for stay in hostel</b>	
<b>Period of Stay</b>	

**Undertaking by Student**

I, hereby declare that the information submitted above is correct. I undertake that allotted room shall be used by me only. I shall be abiding by all rules and regulation during my stay. I am ready to change my room if so, needed for maintenance reasons.

Date \_\_\_\_\_

Signature of Student

**Recommended by Head of the Department**

As reason for stay in hostel is correct. This application is forwarded.

Date: \_\_\_\_\_

Signature & Seal

Head of the Department.