

# MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

## Minutes of the 33rd Meeting of the Board of Governors (Held on 6th April, 2016 at NSE – New Delhi 110001)

The 33<sup>rd</sup> meeting of the Board of Governors was held on 06.04.2016 at National Stock Exchange, New Delhi. The meeting was chaired by Ms. Chitra Ramkrishna, Managing Director & CEO, National Stock Exchange. The list of all the members present in the meeting is enclosed as Annexure (A).

At the onset the Chairperson welcomed all the members. The Chairperson and all members expressed their gratitude and appreciation for the valuable contribution and services of Prof. K.K. Agarwal as Chairman Board of Governors.

As opening remarks, the Chairperson stressed on having a transparent and system driven management of the Institute. She suggested to adopt the best practices of all good institutions and to make MNIT Jaipur, a world class institute. She also emphasized on addressing the grievances of all stakeholders with monthly review of the same.

**Item No. 33-1.0:** *To confirm the minutes of the 32<sup>nd</sup> meeting of the Board of Governors held on 3<sup>rd</sup> June, 2015.*

The minutes of the 32<sup>nd</sup> meeting of the Board of Governors were confirmed.

**Item No. 33-2.0:** *To note the action taken on the decisions made in the 32<sup>nd</sup> meeting of the Board of Governors.*

The members noted the action on the decisions of 32<sup>nd</sup> meeting of the Board of Governors.

**Item No. 33-3.0: Items for consideration.**

**Item No. 33-3.1(a):** *To consider the decision taken by the Director in the capacity of the Chairman, BOG for conducting the interview process of teaching and non-teaching posts.*

The Board ratified the decisions taken by the Director in the capacity of Chairperson, Board of Governors.

**Item No. 33-3.1(b):** *To consider approval of recommendations of various Selection Committees for the selection of Assistant Professors advertised as*

***Special Recruitment Drive for the backlog vacancies of SC/ST/OBC/PWD.***

The Board approved the recommendations of various Selection Committees constituted for special recruitment drive for backlog vacancies and PwD in various departments.

***Item No. 33-3.2: To consider the recommendations of Selection Committees constituted for the extension of the contractual period of Assistant Professors who have not completed Ph.D.***

The Board approved the recommendations of various Selection Committees.

***Item No. 33-3.3: To consider the approval of recommendations of Selection Committees for various non-teaching posts.***

The Board approved the recommendations of various Selection Committees.

***Item No. 33-3.4: To consider the adoption of Letter No. F.No.A-12033/04/2015-E.III Dated 17<sup>th</sup> December, 2015 of MHRD regarding discontinuation of interview for various Junior Level posts.***

The MHRD representative informed that a guideline has been issued which states that NITs shall continue with the old existing process. The interviews are thus not dispensed with at present.

***Item No. 33-3.5: To consider the retention period of records relating to the recruitment process.***

The Board decided that the process followed in IIT Delhi may be followed. The concerned office at MNIT Jaipur should obtain information about the necessary procedures followed in IIT Delhi. The Director, MNIT Jaipur is authorized to approve adoption of similar policy for MNIT Jaipur.

***Item No. 33-3.6: To consider the engagement of Support Staff.***

(i) The Board directed to maintain the current designations as mentioned in the Recruitment Rules.

- (ii) A detailed job profile should be provided with every appointment made by the Institute & subsequent enhancements to the job description for current designations.
- (iii) The number of persons appointed should be within the overall sanctioned strength as approved by the Ministry.

**Item No. 33-3.7:** *To consider the empanelment of Mr. Sarthak Rastogi, Advocate as Standing Counsel of the Institute and transfer of Retainership in his name henceforth.*

The proposal was approved by the Board.

**Item No. 33-3.8:** *To consider the constitution of External Review Committee for comprehensive audit of every department.*

The proposal was approved with the suggestion that former Directors of NITs, renowned Alumni and some Professors from other IITs should also be included.

**Item No. 33-3.9:** *To consider increment in fee for UG student welfare from Rs. 500/- to Rs. 1500/- per annum.*

The Board approved the proposal for enhancement of fee for student welfare from 500/- to 1500/- per annum to support internships, travel and research activities for UG. The Board suggested similar increment in fee for PG students also. It was also suggested to place it as an agenda item in the next NIT Council meeting for the benefit of other NITs as well.

**Item No. 33-3.10:** *To consider the MNIT Scholar scheme for early induction of bright students into teaching and research.*

The Board approved the MNIT scholars scheme for early induction of bright students into teaching & research. It was also suggested to place it as an agenda item in the next NIT Council for the benefit of other NITs also.

**Item No. 33-3.11:** *To consider the proposal of construction of Carpentry Workshop in Architecture and Planning Department.*

The Board directed that complete priority list of existing and new projects to be started, along with funds flow to be prepared. The fund flow may be

discussed and assured by the ministry and then sent to the Chairperson for approval.

**Item No. 33-3.12:** *To consider construction of Student Activity Centre.*

The Board directed that complete priority list of existing and new projects to be started, along with funds flow to be prepared. The fund flow may be discussed and assured by the ministry and then sent to the Chairperson for approval.

**Item No. 33-3.13:** *To consider the fixation of slabs of amount of work for approval of deviation.*

The item was withdrawn.

**Item No. 33-3.14:** *To consider the deviation in contract amount of "Renovation work of Metallurgical and Materials Engineering Department".*

A full report on the deviations and additional works carried out beyond the scope of original work may be presented in the next meeting for consideration of the Board.

**Item No. 33-4.0: Items for ratification.**

**Item No. 33-4.1** *To ratify the increase in honorarium to be paid to the external experts of the Selection Committees.*

Ratified.

**Item No. 33-4.2:** *To ratify the admissible allowances / TA / DA / Per Diem rates for foreign travel.*

Ratified. The Per Diem & Hotel rates as per IIT & IIM shall also be laid down.

**Item No. 33-4.3:** *To ratify the adoption of recommendations of the Oversight Committee for implementation of 4-tier faculty structure.*

Ratified.



*Item No. 33-4.4: To ratify the appointment of Prof. Vishwanath Sinha as Academic Chairperson of Electronics & ICT Academy.*

Ratified.

*Item No. 33-4.5: To ratify the extension of the tenure of Prof. M. K. Banerjee, Steel Chair Professor.*

Ratified.

*Item No. 33-4.6 To ratify the decision for booking of expenditure for the visit of MNIT delegation to US, Canada and Australia for enhancing international Collaboration of the Institute from interest component of TEQIP funds.*

Ratified.

**Item No. 33-5.0: Reporting items.**

*Item No. 33-5.1: To report about the minutes of the 29<sup>th</sup> and 30<sup>th</sup> meeting of Buildings & Works Committee held on 03<sup>rd</sup> October, 2015 and 30<sup>th</sup> January, 2016 respectively.*

Noted.

*Item No. 33-5.2: To report about the note of the minutes of the 33<sup>rd</sup> and 34<sup>th</sup> meeting of Senate were held on 03<sup>rd</sup> October, 2015 and 10<sup>th</sup> February, 2016 respectively.*

Noted.

*Item No. 33-5.3: To report the resignations of Dr. Rajesh Kumar Sharma, Assistant Professor, Mathematics Department & Dr. Kuntal Maji, Assistant Professor, Mechanical Engineering Department.*

Noted.

*Item No. 33-5.4: To note Annual Report and Audited Annual Accounts for the year 2014-15 of the Institute.*

Noted.



*Item No. 33-5.5: To brief about 28<sup>th</sup> meeting of Finance Committee held on 6<sup>th</sup> April, 2016.*

Noted.

**Item No. 33-6.0: Table Agenda.**

*Item No. 33-6.1: To consider the proposal for sustainability of Materials Research Centre.*

The Board appreciated the plan and agreed in principle. The Board advised to bring it further details in next meeting.

*Item No. 33-6.2: To consider and approve the Human Resource Structure and Administrative Roadmap for Computer Centre of the institute*

The Board appreciated the plan and agreed in principle. The Board advised to bring it further details in next meeting.

*Item No. 33-6.3: To consider the list of expert nominee of Board from outside the institute in the Selection Committee for faculty. (Confidential)*

The Board authorized the Chairperson to approve the list of experts for use in future selection process.

*Item No. 33-6.4: To consider to authorize Director to constitute Ad-hoc Selection Committee.*

The Board approved the proposal.

*Item No. 33-6.5 : To consider establishment of Technology Business Incubator (TBI) in MNIT namely MNIT Innovation and Incubation Center as an independent legal entity.*

The Board approved the proposal.

*Item No. 33-6.6: To consider the extension of Dr. Ajay Singh Jethoo, Associate Professor, Civil Engineering Department as Principal, Mahila Engineering College, Ajmer on deputation.*

The Board approved the extension of leave to Dr. Ajay Singh Jethoo for a period of another two years to serve on deputation as Principal, Mahila Engineering College, Ajmer.

*Item No. 33-6.7: To consider Ex-Gratia appointments.*

Deferred.

*Item No. 33-6.8: To consider the empanelment of hospitals on CGHS rates.*

Deferred.

*Item No. 33-6.9: To consider the counting of past service for pension purpose of regular employees who have rendered more than 15 years contract service earlier and were allowed to appear in various recruitment processes in the year 2012-13 & 2013-14.*

The Board referred the case to MHRD for advice.

*Item No. 33-6.10 : To consider the cases of candidates working on contract with more than five years in the institute by providing age relaxation upto the length of service rendered on contract in MNIT.*

Deferred.

*Item No. 33-6.11: To consider the recognition of the Employees Association namely "Malaviya National Institute of Technology Progressive Employees Association (MNITPEA) (in hindi: मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान प्रगतिशील कर्मचारी संघ)"*

The Board referred the case to MHRD for advice.

*Item No. 33-6.12: To consider the designation of SAS (Student Activity & Sports) Officer to Sports Officer.*

Deferred.

*Item No. 33-6.13: To ratify deduction of Rs. 5000/- from CPDA of the faculty member who register a patent.*

Ratified.

*Item No. 33-6.14: To ratify the terms and conditions of engagement of Adjunct Faculty as per guidelines for hiring Adjunct Faculty in the Institute.*

Ratified.

*Item No. 33-6.15: To ratify the terms and conditions of engagement of Emeritus Professor as per guidelines for hiring Emeritus Professor in the Institute.*

Ratified.

*Item No. 33-6.16: To note revised list of persons working on contract in the Institute.*

Noted.

*Item No. 33-6.17: To note the appointment of Prof. S. L. Soni as Registrar Incharge.*

Noted.

*Item No. 33-6.18: To note the list of teaching and non-teaching staff who are retired / who expired from 1<sup>st</sup> June, 2015 to 31<sup>st</sup> March, 2016.*

Noted.

The meeting ended with vote of thanks to the Chairperson and all members.

(Prof. S.L. Soni)  
Secretary, BOG

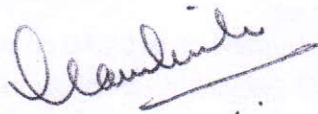

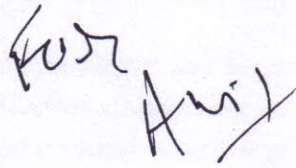
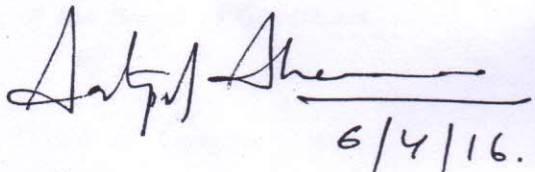
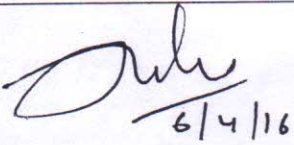
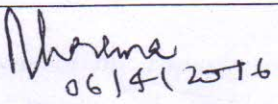
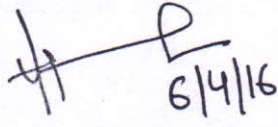
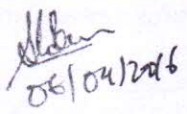
The Director



## MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

## Attendance sheet

33<sup>rd</sup> Board of Governors meeting at 12:00 Noon on 06/04/2016 at National Stock Exchange,  
New Delhi

S. No.	Name	Signature
1.	Ms. Chitra Ramkrishna Chairperson	
2.	Prof. I. K. Bhat, Director, MNIT Jaipur	
3.	Joint Secretary (TEL), Department of Higher Education MHRD	
4.	Joint Secretary & Financial Advisor, Department of Higher Education, MHRD (represented by ATA)	 6/4/16.
5.	Director, IIT, Delhi	 6/4/16
6.	Dr. Ravi Juniwal, CEO, Apex group of Colleges, Jaipur	
7.	Prof. Ashok Sharma, Department of Metallurgical & Materials Engineering, MNIT Jaipur	 06/4/2016
8.	Prof. Awadhesh Bhardwaj, Department of Mechanical Engineering, MNIT Jaipur	 6/4/16
9.	Prof. S. L. Soni Registrar	 06/04/2016